

Selectmen's Meeting
Monday, December 19, 2016
Town Office Bldg.

Attending: T. Fydenkevez, S. Bergeron, D. Pierce, S. Patch
Others: George Emery
Behind the Camera: FCAT

Meeting called to order 6:40 PM.

Highway Department

- Highway Superintendent George Emery met with the board. Mr. Emery advised that he and the Town Administrator recently interviewed four candidates for the truck driver laborer position. Mr. Emery stated that based on experience he would recommend Shane Stout to the position. The board acknowledged that Mr. Stout has over 20 years of experience and meets all of the licensing requirements set forth in the job description. Motion: Mr. Pierce to offer the position of Truck Driver Laborer to Shane Stout. Second: Mr. Bergeron. Voted: 3-0
- Motion: Mr. Pierce to approve Winter Road Closings as read. Second: Mr. Bergeron. Voted: 3-0.
- Mr. Fydenkevez reviewed the Snow & Ice Removal Policy.

Approval of Minutes

- Motion: Mr. Pierce to approve the minutes of the meeting dated 11/28/16. Second: Mr. Bergeron. Voted: 3-0.
- Motion: Mr. Pierce to approve the minutes of the meeting dated 12/12/16. Second: Mr. Bergeron. Voted: 3-0.

Board of Selectmen Updates

- Mr. Fydenkevez advised that meetings of the SCEMS and South County Senior Center are scheduled for tomorrow evening. Updates will be provided at the board's next meeting.

Town Administrator Updates

- Ms. Patch provided updates as follows:
- Weatherization projects at the Town Office Building Public Safety Complex are complete.
- Ms. Patch is working on Green Communities Annual Report.
- The draft Capital Plan and Complete Streets Plans are almost finished. Presentations to the Capital Planning Committee and Board of Selectmen to follow.

Records Access Officer Appointments

- Ms. Patch will notify all department heads, boards, committees and commission chairs and clerks, that they will be appointed as RAO's for their respective departments.
- Motion: Mr. Pierce to appoint Town Administrator Sherry Patch and Town Clerk Wendy Houle as Super RAO's. Second: Mr. Bergeron. Voted: 3-0.

North Plain Road Recommendation to Reduce Speed Limit

- Mr. Pierce read letter of recommendation from Chief Demetropoulos recommending that the speed limit on North Plain be reduced. Motion: Mr. Bergeron to reduce the speed limit to 30 mph. After further discussion the board was in agreement to hold a public

hearing regarding this matter. Mr. Bergeron withdrew his motion. The board will hold a public hearing on January 9, 2017 to solicit public input on reducing the speed limit.

Authorization Chairman to Sign Lease Finance Documents

- Motion: Mr. Bergeron to authorize the Chair to highway department truck lease documents. Second: Mr. Pierce. Voted: 3-0.


Unpaid Bills Prior Year Sunderland Elementary School Article Approval

- The board discussed correspondence from the Frontier Regional School District Business Manager regarding bills (approximately \$5,100) for work in 2015 and invoiced in 2016 at Sunderland Elementary School funds for the work were not encumbered. Mr. Bergeron suggested that the action be taken as requested and post the article for an upcoming town meeting. Mr. Bergeron requested that the District submit encumbrances in a timely manner.
- Motion: Mr. Bergeron to include Sunderland Elementary School prior year unpaid bills on a future Town Meeting warrant. Second: Mr. Pierce. Voted: 3-0.

Motion: Mr. Bergeron to adjourn the meeting. Second: Mr. Pierce. Voted 3-0.

Meeting adjourned at 7:17 PM.

Respectfully Submitted,


Sherry Patch
Town Administrator